



## REQUEST FOR ASSISTANCE (RFA) INTAKE INTERVIEW LOG

<b>Date:</b> 8/16/12	<b>Interviewer:</b> Sue Guenter-Schlesinger	<b>RFA #12 – 16</b>
<b>Person(s) Requesting Assistance:</b> [REDACTED]		
<b>Contact Numbers (telephone, e-mail, etc.):</b>		
<b>Status of Person(s) Interviewed (title, position, student status, etc.):</b>		
<b>Requested Assistance Pertaining To (name, position, policy, project, etc.)</b> WWU/Fairhaven College		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐ Female ☒    Administrator ☐ Faculty ☐ Staff ☐ Student ☐  
 Concern Regarding:    Male ☐ Female ☐    Administrator ☐ Faculty ☐ Staff ☐ Student ☐

**Category:** *(Please check at least one)*

<input type="checkbox"/> Age	<input type="checkbox"/> Color	<input type="checkbox"/> Creed	<input type="checkbox"/> Disability	<input type="checkbox"/> Employment
<input type="checkbox"/> Marital Status	<input type="checkbox"/> National Origin	<input type="checkbox"/> Race	<input type="checkbox"/> Religion	<input type="checkbox"/> Retaliation
<input checked="" type="checkbox"/> Sex/Gender	<input type="checkbox"/> Sexual Harassment	<input type="checkbox"/> Sexual Orientation	<input type="checkbox"/> Veteran Status	

Time Line		
Date	Item	Comments
8/14/12	Laura Langley meeting [REDACTED]	[REDACTED] concerned she is not being paid fairly.
8/22/12	Sue meeting w/ [REDACTED]	[REDACTED] felt she should be paid more in accordance with [REDACTED] Staff.
	Sue t/c with Dean Gilman	Sue spoke with Roger Gilman, Dean, College of Fairhaven, on telephone regarding [REDACTED] concern about salary and professional development. He indicated the job in Fairhaven was not as large a job as the job in the [REDACTED]. She was at this salary level because this job was not comparable to [REDACTED] jobs in other departments. This was a classification issue to be discussed with HR.

8/30/12	Phone Conv.	Sue researched salary levels of [REDACTED] position historically. Sue referred [REDACTED] concern to Chyerl Wolfe-Lee who explained that Fairhaven's Staff do not operate at same level as [REDACTED] and therefore have differing classifications and salary.
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